

# ENGL 2311 | Project 2- Instructions

Instructions are deceptively simple. Well-written instructions are functional art that makes the user feel intelligent, capable, and competent. Poorly written instructions cause frustration, loss of productivity, and potentially a loss of money for companies.

For your second project, you will spend three lessons researching and creating a set of instructions for a future TCC student that guides them systematically through completing a necessary online or computer-based task (selected from the sign-up sheet in this lesson).

The finished instructions (draft due in Lesson 10, final copy due in Lesson 12) must include at least two custom-made charts, images, or charts that add clarity for your audience. You should not use any source material while completing this activity. The structure, steps, graphics and other ideas must all be your own. All graphics should include alt-text.

In Lesson 11, you will conduct a usability test of a peer's instructions, going through a set of instructions step-by-step and providing feedback on the clarity, flow, and accuracy of the instructions.

To help you develop a strong final copy (summative assessment) there will be several smaller assignments (formative assessments) as outlined below:

## Lesson 9 Assignments

- A sentence definition of the process you will be describing
- A description of the specific tool or webpage used to complete your task that addresses the individual parts of the tool or webpage

## Lesson 10 Project 2 Draft & Progress Report

- A draft set of instructions for a future TCC student to help them successfully complete a process useful to any online student
- A progress report that addresses the progress made, tasks remaining, and any issues encountered in creating a polished set of instructions

## Lesson 11 Peer Review/Usability Testing

- A usability test for a peer's instructions
- A reflection on the process of usability testing

## Lesson 12 Project 2 Final Copy

- A polished set of instructions for a future TCC student to help them successfully complete a process useful to any online student